



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP
HELD ON MONDAY 14TH NOVEMBER 2016
COMMENCING AT 1800 HRS AT SOPER HALL, HARESTONE VALLEY ROAD, CATERHAM**

Attendees: Geoffrey Duck (GD), Mary Mountain (MM), Ted Howard (EH),
George Dennis (GDe), Jenny Gaffney (JG), Cherie Callender (CC)

Apologies: Sarah Burningham (SB), Bob Milton (BM), David Lee (DL)

Visitors: Mike Smith (MS)

Clerking: Maureen Gibbins (MG)

1. Minutes last meeting; matters arising.

The minutes of the meeting held on 17th October were signed. There was no matters arising not already on the agenda.

2. Site Assessment, Tupwood Lane.

Following considerable discussion it was agreed that MS would revise in accordance with comments made. Once amended MG will circulate to the Steering Group and have the site assessment uploaded to the CR3 Forum website.

Action: MS/MG

3. Preparations for the publication of the Draft Neighbourhood Plan. Photos etc. Copy as prepared so far by Emma and Clare.

Draft documents have been received for Leisure & Community and Health & Education. Transport, Utilities and Urban Design are being prepared and will be followed by Business & Employment and then Housing. Cross checking with Section 16 is required and when the Steering Group are satisfied with the wording it will be sent to Piers Mason at TDC. Policy duplications will also be required to be reviewed.

Action: GD to speak to Emma regarding duplication of policies

4. Housing Report to be agreed.

MS confirmed he is having difficulty getting a response from David Carlisle as is GDe. It was agreed a meeting needs to be convened with David Carlisle to enable the plan to move forwards.

Emma following track changes and ensuring questions are answered. A meeting with Emma and all group heads will need to be held to review the document.

General discussion ensued regarding the suggested rewording of the aim of Policy H001. Policy H01b appears not to be as restrictive as H01c identifying brownfield sites. Policy H05 remains by stressing brownfield sites and not mentioning the greenbelt. MS to redraft and recirculate.

Visions and objectives have been delivered.

There followed discussion regarding the CR3 OAN based on growth. GDe is against an OAN for CR3 being quoted. All areas of the Housing Report are justified.

Presentation is as key as is interpretation.

GDe reiterated that the explanation to CHPC will likely result in them voting against the Neighbourhood Plan.

- 5. Local Green Space Register, Green Infrastructure. Green space policies draft.**
Green spaces including heritage and design. GDe spoke on draft policies. The Green Space Register is becoming onerous and the list of space which are green can propose whichever should be made LGS as defined in the Local Plan. The site assessments are to be published on the CR3 Forum website.
A new list is being developed and more thoroughly reference with work continuing and will not hold up the draft neighbourhood plan.
Site assessments for each of the green spaces is required to provide the evidence needed to support the landscape. BM and GDe to finalise and push forward.
Action: GD/DC approach TDC for their professional advice
- 6. Statement of Consultation.**
Each section going forward and progressing
- 7. Response by NP SG to Local Plan Sites Consultation.**
It was agreed that the Steering Group need to respond to the Local Plan Consultation. The site assessments and appendix 3 will be incorporated into the response.
All to email to BM and JG for incorporating into response together with comments from sites.
Action: BM/MM/JG
- 8. Remaining activities.**
GD to liaise with TDC
- 9. PR.**
Emma, the copywriter will do the marketing
- 10. Budget.**
GD has submitted a request for funding to each Parish Council for inclusion in their budgeting process.
- 11. AOB.**
It was agreed the Planning magazine subscription will be renewed by Caterham on the Hill Parish Council.
- 12. Time date place next meeting**
Monday 5th December 1800 – upstairs meeting room, Soper Hall
Monday 23rd January 2017 – 1930 in the upstairs meeting room at Soper Hall