



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP
HELD ON TUESDAY 4TH Oct 2016, COMMENCING AT 1900h
AT MANOR AVENUE, CATERHAM**

Attendees: Bob Milton (BM), Mary Mountain (MM), George Dennis (GDe),
Ted Howard (EH), Jenny Gaffney (JG), David Lee (DL), Geoff Duck (GD)

Apologies: Mike Smith (MS), Sarah Burningham (SB), Chris Windridge (CW),
Cherie Callender (CC)

Clerking: Maureen Gibbins (MG)

1. Minutes last meeting; matters arising.

The minutes of the meeting held on 19th September were approved and signed by the Chairman.

2. Preparations for the Draft Neighbourhood Plan.

It was agreed the Vision for the Neighbourhood Plan is vital and suggestions for inclusion were:

- Location
- Close to London
- Close to Motorway links
- Countryside and beauty of Surrey Hills
- Vibrant community

Make people want to live, work and visit. A single positive comment from each area of the Neighbourhood Plan. We need to show how the Parishes work together but are also different and offer a variety of activities and events.

There was a general discussion regarding the original objectives and what was to be achieved.

Action: BM to progress

It was agreed the policies must be water tight. All content including policies will be sent to the copywriter. The copywriter will assemble the copy as plain text and Newlnk will insert pictures and format.

Utilities still need to address the flood issues.

General discussion ensued regarding design policies. GDe suggested an approach regarding green spaces however he is awaiting a response from David Carlisel. There needs to be more obstructions for developers to prevent development.

3. Response from meeting with TDC CPO on 27th Sept.
Thanks were expressed to MS for pursuing a date for a meeting with Piers Mason (PM). Housing numbers were discussed however there were no definitive answers. PM was very helpful however was surprised at the number of houses being built in the CR3 area. Discussion ensued regarding whether housing numbers can or not be listed. Brownfield sites to be identified for development. It was agreed a number can be identified of what can be built in CR3 on basis of Neighbourhood Plan and site assessments. Policies have to be relevant and accepted by TDC.

Density number must not be part of the policy. Terminology must be accurate; restricted land supply and only build on brownfield sites and acknowledge green belt constraints. The OAN figures have used up all the space available; evidence is as critical as are the policies.

4. Local Green Space Register, SA/SEA report Section 16. Green Infrastructure.
Open spaces are essential for the general well being of the residents.
Site assessments are ongoing so Parishes will need to support the work going forwards, maintain the evidence and monitor movements.

Action: GD to meet with Parish Chairmen

5. Comments publication.

It was agreed an Independent opinion is needed to ensure the comments can be audited and addressed. Further comments will be forthcoming

Action: GD

6. PR.

Home page on website to be updated

CVPC newsletter going to print and distributed at the end of October with a piece about the Neighbourhood Plan.

7. Budget.

GD reported budget is on target. BM enquired how much is needed to go to referendum and ongoing; this is unknown. Parish Councils will shortly be compiling budgets for 2017/18 and this needs to be considered.

Meeting between four parish councils at budget time

8. AOB

GD reported that Julia Church suggested an open afternoon/day for all groups to get together and explain to each other what each group does. It was considered that there would be a big overlap.

9. Time, date, place of next meetings.

17th October – Soper Hall, 7pm

14th November – Soper Hall, 6pm

5 December - Soper Hall, 6pm