



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP HELD ON
WEDNESDAY 15TH JULY 2015 COMENCING AT 19.30 IN THE CONFERENCE ROOM
AT SOPER HALL, CATERHAM**

Attendees: Geoffrey Duck (GD), Sarah Burningham (SB), Mary Mountain (MM),
Jenny Gaffney (JG), Niall Campbell (NC), Edward Howard (EH),
Mike Smith (MS), Jackie Servant (JS), Sam Rose (SR), Richard York (RY)

Clerking: Maureen Gibbins (MG)

1. Apologies for absence

Random Greenway (RG), Chris Botten (CB)

2. Site Assessments

Meeting scheduled for 27 July.

3. Reports

Housing

SCC landscape assessment/Classification of land 2017/AONB

Need to comment on gypsy/traveller sites

Brownfield sites/Self-build sites

Skanska 2018 – construction technique land

Affordable housing. 30% needs to be discussed and finalized.

Business

Local Enterprise Partnership

NP policies (TDC should be guided)

For editorial committee

Employment

Types of employment/fabrication/metal work/business use

BID – 4th August 4pm until 5pm at Surrey National. Oxted BID covers just the centre of Oxted whereas Caterham covers the entire CR3 area.

Education & Health

Reports completed

Transport

In progress:
Bus services
Train services
Dial a Ride

Leisure & Community

In final stages

Utilities

Update on flooding/water
NDO – light engineering
Recycling
Anaerobic digester

Urban Design

Comments required

Appendices

Email documents
Letters
Statement of Consultation
GD to seek reference with Sarah Thompson – **Action: GD**
Data in Cloud

Editorial committee to read report and proof read

4. PR

Damon has compiled a PR programme
6 week consultation
Promotion in the press and social media – facebook/twitter/streetlife
PR Document to be emailed to all. **Action: GD to email to MG for onward circulation**
All responses to be catalogued and responded to.
Further reporting in Parish Newsletters

5. AOB

CVPC – MS has done huge amount of site assessments. NDO needs to be done. JG requested help.
RY is 'cracking' the process for the NDO and will report back to group.
Concern was expressed regarding the planning application for Bronzeoak.
SB reported she has attended a residents meeting pertaining to the planning application in Whyteleafe Road for 78 properties behind DeStafford school. A letter in response has been drafted.
GD to contact Brian Whiteley regarding the Steering Group responding to applications – **Action: GD.**